

## Privacy Policy for Rabies Antibody Test

Research Institute for Animal Science in Biochemistry and Toxicology (hereinafter "RIAS") will handle the Personal Data obtained from test applicant upon its acceptance of application of Rabies Antibody Test, appropriately within the extent described in the following purposes for processing.

### Article I Controller of Personal Data

Administration Unit, Corporate Planning Division

TEL: +81-42-762-2775

### Article 2 Type of Personal Data to be acquired

- (1) Name, address, telephone number, and fax number of owner of animal to be tested for rabies antibody
- (2) Name, signature, address, telephone number, and fax number of veterinarian in charge

### Article 3 Purpose of Processing Personal Data

RIAS is the testing facility in compliance with OIE (International Epizootic Office) standards undertaking measurement of rabies antibody titer as designated by Ministry of Agriculture, Forestry and Fisheries (MAFF). RIAS will obtain and handle information listed in Article 2, solely for the purpose of undertaking Rabies Antibody Test for the sake of public interests from the public health perspective.

Additionally, in case of testing related to import and/or export of the animal to be tested and where transfer of Personal Data is necessary for the sake of public interests from the public health perspective as outlined in (2) and (3), such process may be performed.

- (1) Communication limited to contents necessary for undertaking Rabies Antibody Test applied to RIAS and communication to applicant to send the test results.
- (2) Sending Rabies Antibody Test Certificate and Submission Form (hereinafter "Certificate") by E-mail in PDF format to Animal Quarantine Service office of the destination where tested animal is exported (transferred) to, for the purpose of verifying the authenticity of such Certificate, or receiving such Certificate by E-mail in PDF format from Animal Quarantine Service office of the destination where tested animal is exported (transferred) to, for the purpose of verifying the authenticity of such Certificate by cross-checking such Certificate against the copy of such Certificate held by RIAS.
- (3) Sending the original copy of the Certificate by mail to Animal Quarantine Service office of the destination where tested animal is exported (transferred) to, upon request from such office to receive such Certificate directly from RIAS instead of test applicant (owner or agent) for import quarantine purposes.
- (4) Disclosing copy of the Certificate upon formal cooperation request or inquiry in writing from persons with legal authority to inquire, such as Police or Animal Quarantine Service.

#### Article 4 Provision of Personal Data to a Third Party

RIAS will not provide Personal Data to third parties without the prior written consent, except for the following cases.

- (1) Cases based on laws and regulations
- (2) Cases in which there is a need to protect a human life, body or fortune, and when it is difficult to obtain a principal's consent
- (3) Cases in which there is a special need to enhance public hygiene or promote fostering healthy children, and when it is difficult to obtain a principal's consent
- (4) Cases in which there is a need to cooperate in regard to a central government organization or a local government, or a person entrusted by them performing affairs prescribed by laws and regulations, and when there is a possibility that obtaining a principal's consent would interfere with the performance of the said affairs

#### Article 5 Additional Acquisition of Personal Data and Provision to Third Parties

RIAS may acquire additional information such as the date of birth and make them available to the bank when the bank requests to confirm that remittance fee for Rabies Antibody Test from overseas is not subject to money laundering and the economic sanctions.

#### Article 6 Retention period of Personal Data

For the purpose of certifying antibody titer, copy of the Certificate will be stored at RIAS for fifteen (15) years from the end of the year of when such Certificate is issued.

#### Article 7 Retention Format of RIAS Copy of Rabies Antibody Test Certificate

- (1) Only one (1) paper-based copy of the Certificate for RIAS will be stored.
- (2) PDF copy of the Certificate created pursuant to Article 3 (2) herein will be deleted immediately after the intended procedure is completed.
- (3) PDF copy of the Certificate received pursuant to Article 3 (2) herein will be stored as a paper-based copy attached to the corresponding Certificate as an evidence of verification of authenticity of such PDF copy, until the expiry of the retention period of the corresponding copy of the Certificate. Electronic data of such PDF copy will be deleted.

#### Article 8 Correction and Deletion of Personal Data stated in Rabies Antibody Test Certificate

Correction and Deletion of Personal Data stated in Rabies Antibody Test Certificate shall be handled as prescribed by the law.

#### Article 9 Management of Personal Data stated in Rabies Antibody Test Certificate and management of Personal Data necessary for performance of testing operation

Management of Personal Data stated in Rabies Antibody Test Certificate and management of Personal Data necessary for performance of testing operation shall be performed as prescribed by the law.